



STATE OF TEXAS

COUNTY OF RANDALL

Be it remembered on this the 17th day of September, 2019 there came to and was held a Regular Meeting at 9:00 a.m. of the Commissioners' Court in and for Randall County, Texas with the following present and presiding:

Ernest Houdashell	Presiding County Judge
Christy Dyer	Commissioner Precinct 1
Mark C. Benton	Commissioner Precinct 2
Bob Robinson	Commissioner Precinct 3
Buddy DeFord	Commissioner Precinct 4

Also present at the meeting was Richard Gore, Legal Counsel, Karon Kantor, County Auditor and Marsha Smith, Chief Deputy County Clerk.

Christy Dyer, Commissioner Precinct 1, gave the invocation.

9/17/19

RANDALL COUNTY COMMISSIONERS' COURT AGENDA

September 17, 2019

9:00 A.M.

COMMISSIONERS' COURTROOM

FINANCE BUILDING

501 16<sup>TH</sup> STREET, SUITE 305, CANYON TEXAS

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Invocation: Christy Dyer, Commissioner Precinct 1

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**Presentation of pins and certificates to Randall County Employees.**

1. Public Hearing to discuss the District Clerk's Records Archive Plan and to consider adopting a District Court Records Archive Fee of not more than \$10 as authorized in Government Code section 51.305. (District Clerk)

The public is invited and encouraged to speak on any agenda item and will be given an opportunity to do so before any vote is taken.

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This agenda notice is made in accordance with Texas Government Code Annotated, Chapter 551 (Vernon 1994), Texas Open Meetings Act.

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Agenda items may not necessarily be considered in the order listed on the agenda.

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The Randall County Commissioners' Court reserves the right to adjourn into executive session at anytime during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (employee matters), 51.076 (deliberations about security devices and 551.086 (economic development). See also OP. Tex. Att'y Gen No. JC-0057 (1999); Att'y. LO-90-27.

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Ernie Houdashell  
Randall County Judge

9/17/19

RANDALL COUNTY COMMISSIONERS' COURT AGENDA

September 17, 2019

9:00 A.M.

COMMISSIONERS' COURTROOM

FINANCE BUILDING

501 16<sup>TH</sup> STREET, SUITE 305, CANYON TEXAS

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1. Discuss and take action on adopting the 2019-2020 Budget for the Randall County Assistance District #1. (EH)

The public is invited and encouraged to speak on any agenda item and will be given an opportunity to do so before any vote is taken.

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Ernie Houdashell  
Randall County Judge

9/17/19

RANDALL COUNTY COMMISSIONERS' COURT AGENDA

September 17, 2019

9:00 A.M.

COMMISSIONERS' COURTROOM

FINANCE BUILDING

501 16<sup>TH</sup> STREET, SUITE 305, CANYON TEXAS

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1. Discuss and take action on approving the hiring of Kelli Lehman as County Extension Agent for Family Community Health. (Brandon Dukes, PhD)
2. Presentation by the Randall County Sheriff Joel Richardson and Randall County Fire Chief James Amerson, to provide update on radio system. (Sheriff and Fire Chief)
3. Discuss and take action on Change Order No. 5 to the 2018 Motorola communications contract for additional system interfaces and programming to update two DPS-provided antenna sites. (Sheriff)
4. Discuss and take action on approving Utility Joint Use Agreement between Randall County and AT&T for 4 PVC conduits with associated cable/fibers located at Southwest 34<sup>th</sup> Street, west around Playa Lake on Helium Road, Amarillo, Randall County, Texas. (Road & Bridge)
5. Discuss and take action on approving Canyon Country Club Unit No.1, a suburban subdivision to the City of Canyon, being 1.205 acres tract of land in Section 5, Block B5, H. & G. N. R.R. Company Survey, Randall County, Texas. (Road & Bridge)
6. Discuss and take action on approving early voting locations, dates and times, for the November 5, 2019 Constitutional Amendment Election pursuant to Texas Election Code 85.002. (Elections Administrator)
7. Discuss and take action on approving Election Day Vote Centers for the November 5, 2019 Constitutional Amendment Election pursuant to Texas Election Code 43.002. (Election Administrator)
8. Discuss and take action on approving a contract to purchase approximately 12.86 acres of land adjacent to the county caliche pit. (RG)
9. Discuss and take action on approving resolution authorizing Judge Ernie Houdashell to complete the purchase of land adjacent to the county caliche pit. (RG)

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10. Vote to ratify the property tax revenue increase. (Auditor)
11. Discuss and vote to adopt the 2019-2020 Randall County Budget. (Auditor)
12. Discuss and vote to adopt the 2019 Tax Rate as required by Chapter 26, Tax Code. (Auditor)
13. Vote to approve order to set the 2019 Tax Rate, levy and authorization to assess and collect. (Auditor)
14. Discuss and take action on approving line item transfer. (Auditor)
15. Discuss and take action on approving FY2020 Volunteer Fire Department Contracts. (Auditor)
16. Discuss and take action on approving petty cash fund for Justice of the Peace Balke. (Auditor)
17. Discuss and take action on approving Randall County employees request to attend meetings and conferences. (Auditor)
18. Approval of vouchers. (Auditor)
19. Accept official reports.
20. Public Comment period.

The public is invited and encouraged to speak on any agenda item and will be given an opportunity to do so before any vote is taken.

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Ernie Houdashell  
Randall County Judge

9/17/19

**Presentation of pins and certificates to Randall County Employees.**

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Exhibit 1

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1. Public Hearing to discuss the District Clerk's Records Archive Plan and to consider adopting a District Court Records Archive Fee of not more than \$10 as authorized in Government Code section 51.305. (District Clerk)

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No public comments.

Exhibit 2

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1. Discuss and take action on adopting the 2019-2020 Budget for the Randall County Assistance District #1. (EH)

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MOTION was made by Commissioner Robinson. I move we adopt it.

SECOND was made by Commissioner DeFord.

AYES: Five.

NAYS: None.

Motion carried by 5-0 vote.

Exhibit 3

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1. Discuss and take action on approving the hiring of Kelli Lehman as County Extension Agent for Family Community Health. (Brandon Dukes, PhD)

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MOTION was made by Commissioner Robinson. Move we approve to hire Kelli Lehman as our Extension Agent for Family Community Health.

SECOND was made by Commissioner DeFord.

AYES: Five.

NAYS: None.

Motion carried by 5-0 vote.

Exhibit 4

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2. Presentation by the Randall County Sheriff Joel Richardson and Randall County Fire Chief James Amerson, to provide update on radio system. (Sheriff and Fire Chief)

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Exhibit 5

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3. Discuss and take action on Change Order No. 5 to the 2018 Motorola communications contract for additional system interfaces and programming to update two DPS-provided antenna sites. (Sheriff)

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MOTION was made by Commissioner DeFord. Make a motion to approve this change order.

SECOND was made by Commissioner Benton.

AYES: Five.

NAYS: None.

Motion carried by 5-0 vote.

Exhibit 6

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4. Discuss and take action on approving Utility Joint Use Agreement between Randall County and AT&T for 4 PVC conduits with associated cable/fibers located at Southwest 34<sup>th</sup> Street, west around Playa Lake on Helium Road, Amarillo, Randall County, Texas. (Road & Bridge)

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MOTION was made by Commissioner Benton. Move we approve.

SECOND was made by Commissioner DeFord.

AYES: Five.

Exhibit 7

NAYS: None.

Motion carried by 5-0 vote.

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5. Discuss and take action on approving Canyon Country Club Unit No.1, a suburban subdivision to the City of Canyon, being 1.205 acres tract of land in Section 5, Block B5, H. & G. N. R.R. Company Survey, Randall County, Texas. (Road & Bridge)

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MOTION was made by Commissioner Robinson. Move we approve.

SECOND was made by Commissioner Dyer.

AYES: Five.

Exhibit 8

NAYS: None.

Motion carried by 5-0 vote.

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6. Discuss and take action on approving early voting locations, dates and times, for the November 5, 2019 Constitutional Amendment Election pursuant to Texas Election Code 85.002. (Elections Administrator)

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MOTION was made by Commissioner Robinson. Move we approve.

SECOND was made by Commissioner Dyer.

AYES: Five.

Exhibit 9

NAYS: None.

Motion carried by 5-0 vote.

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7. Discuss and take action on approving Election Day Vote Centers for the November 5, 2019 Constitutional Amendment Election pursuant to Texas Election Code 43.002. (Election Administrator)

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MOTION was made by Commissioner Dyer. Motion we approve.

SECOND was made by Commissioner Robinson.

AYES: Five.

Exhibit 10

NAYS: None.

Motion carried by 5-0 vote.

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8. Discuss and take action on approving a contract to purchase approximately 12.86 acres of land adjacent to the county caliche pit. (RG)

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MOTION was made by Commissioner Dyer. Motion we approve.

SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 11

NAYS: None.

Motion carried by 5-0 vote.

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9. Discuss and take action on approving resolution authorizing Judge Ernie Houdashell to complete the purchase of land adjacent to the county caliche pit. (RG)

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MOTION was made by Commissioner Robinson. Move we approve.

SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 12

NAYS: None.

Resolution 2019-37

Motion carried by 5-0 vote.

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10. Vote to ratify the property tax revenue increase. (Auditor)

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MOTION was made by Commissioner Benton. I move to ratify the property tax revenue increase of \$2,530,491 or 5.86% increase from last year's budget as reflected in the 2019-2020 Budget.

SECOND was made by Commissioner Robinson.

AYES: Five.

Exhibit 13

NAYS: None.

Motion carried by 5-0 vote.

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11. Discuss and vote to adopt the 2019-2020 Randall County Budget. (Auditor)

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MOTION was made by Commissioner Robinson. Move we adopt the budget.

SECOND was made by Commissioner Dyer.

AYES: Five.

Exhibit 14

NAYS: None.

Motion carried by 5-0 vote.

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12. Discuss and vote to adopt the 2019 Tax Rate as required by Chapter 26, Tax Code. (Auditor)

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MOTION was made by Commissioner Benton. I move that the property tax rate be increased by the adoption of a tax rate of .44126, which is effectively a 4.06% increase in the tax rate. M&O Rate: .39091, Debt Rate: .05035, Total Rate: .44126.

SECOND was made by Commissioner Robinson.

AYES: Five.

Exhibit 15

NAYS: None.

Motion carried by 5-0 vote.

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13. Vote to approve order to set the 2019 Tax Rate, levy and authorization to assess and collect. (Auditor)

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MOTION was made by Commissioner Dyer. Make a motion that we pass this order to be able to set the tax rate.

SECOND was made by Commissioner Robinson.

AYES: Five.

Exhibit 16

NAYS: None.

Resolution 2019-38

Motion carried by 5-0 vote.

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14. Discuss and take action on approving line item transfer. (Auditor)

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MOTION was made by Commissioner Dyer. I make a motion that we approve this summary of the line item transfer.

SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 17

NAYS: None.

Motion carried by 5-0 vote.

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15. Discuss and take action on approving FY2020 Volunteer Fire Department Contracts. (Auditor)

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MOTION was made by Commissioner Dyer. Motion we approve.

SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 18

NAYS: None.

Resolution 2019-39

Motion carried by 5-0 vote.

through 2019-42

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16. Discuss and take action on approving petty cash fund for Justice of the Peace Balke. (Auditor)

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MOTION was made by Commissioner Robinson. Move we approve.

SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 19

NAYS: None.

Motion carried by 5-0 vote.

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17. Discuss and take action on approving Randall County employees request to attend meetings and conferences. (Auditor)

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MOTION was made by Commissioner Dyer. Make a motion that we approve the travel.

SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 20

NAYS: None.

Motion carried by 5-0 vote.

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18. Approval of vouchers. (Auditor)

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MOTION was made by Commissioner Robinson. Move we approve.

SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 21

NAYS: None.

Motion carried by 5-0 vote.

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19. Accept official reports.

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MOTION was made by Commissioner Dyer. So move.

SECOND was made by Commissioner Robinson.

AYES: Five.

Exhibit 22

NAYS: None.

Motion carried by 5-0 vote.

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20. Public Comment period.

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None

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Judge Houdashell adjourned the Randall County Commissioners' Court until 11:00 a.m., Friday September 20, 2019, in the Randall County Commissioners' Courtroom at 501 16<sup>th</sup> Street, Ste 305, Canyon, Texas.

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I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Randall County.

Signed this the 19th day of September, 2019.



*Marsha Smith Chief Deputy*  
Susan B. Allen, Randall County Clerk